

# 2025 Conference Session Descriptions

ACEware Users Conference 2025 is your opportunity to maximize the value of your ACEware system.

Highlights include:

- Product updates and the future roadmap from the ACEware development team.
- Tips and tricks to help staff optimize workflows and reduce manual processes.
- Sessions on customizing ACEweb for a seamless student experience.
- Networking opportunities with other institutions using ACEware Systems software.

Whether you're a registrar, program coordinator, administrative staff, or IT support, ACEware Users Conference 2025 will help you deepen your skills and solve your real-world challenges.

This year's Sessions:

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## ACEweb - Categorizing Your Courses

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There are many ways to categorize your courses in ACEweb. We'll take a look at those options and discuss ways to help your clients more easily find your course offerings.

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## ACEweb - Collecting Additional Registration Information

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We'll discuss options to collect additional registration information during the ACEweb registration process.

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## ACEweb - Course Discount Options

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All the ACEweb discount tools available to you including Early Bird Fees, Coupons (one-time, course-level, and coupon limits), Partner Enrollment Package, Course Packaging, BOGO, and Membership Fees.

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## ACEweb INI Settings

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There are many preferences that can help you customize ACEweb behavior to meet your needs. We'll discuss how to access and edit your ACEweb Preferences, and the common preferences you should be reviewing.

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## ACEweb Staff Access

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We'll cover what staff can do via ACEweb, including the Staff Web and Instructor Access features.

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## Business Intelligence (BI) Reporting

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We're excited to offer an optional Business Intelligence tool that can help you analyze your data to provide insights into better decision-making.

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## Company Invoicing

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Are you using the Company Invoicing module? We take a look at how it is used to create invoices for current billings. We'll discuss how to bill, how to print and assign invoices, how to make payments to invoices, and troubleshoot invoice issues.

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## Course Pre-Publication Checklist

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We lead you through the list of items to be reviewed before publishing courses on ACEweb and opening registration.

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## Data and Internet Security

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This will be a discussion about securing your data transmitted over the internet. We'll cover how ACEware meets PCI Compliance standards, how we test for/fix vulnerabilities, and IIS settings you should be employing to help secure your website data.

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## Discover Our Products

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Explore our three product offerings—Athena, Student Manager (SMA), and Student Manager (HSMA)—and learn how each one is designed to meet different organizational needs. We'll break down the key features, pricing models, and ideal use cases for each solution to help you determine which option is the best fit for your organization.

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## Escrow Features

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We'll take a look at the Escrow feature in Student Manager and ACEweb. We'll cover how money is added to Escrow and how to apply it to registrations.

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## Importing and Exporting Data

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Student Manager provides options to import records into the database and export data into spreadsheets. We'll cover importing courses, names, and registrations; and the various options for exporting data.

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## Performance & Scalability

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Discover how we're transforming Student Manager and Athena to deliver faster, smarter, and more scalable solutions. In this session, we'll showcase the performance gains we've made and reveal how our forward-thinking architecture is built to support your growth.

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## Student Manager Credentials

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An overview of the Credentials module that allows you to track information about the student. For example, test scores, courses taken from other sources, and job placement information.

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## Student Manager Emailing

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An overview of email features in Student Manager, including the new Sender options, emailing a link to pay a group balance, emailing a single member of a registration group, and setting the template to use for confirmations in a course.

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## Student Manager in the Cloud – Why Go Hosted?

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For our HSMA customers, we discuss what the Remote Desktop Gateway is and how we use it to provide secure access to your data within AWS.

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## Student Manager Preferences

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Student Manager has over 150 preferences that help you determine what screens look like and what actions can be taken on the various modules. We'll discuss how to access settings

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## Student Manager User Defined Fields

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User Defined Fields are in big demand and Student Manager has plenty for you to use. From fields that can be labeled for your own needs, to Unlimited User Defined fields you can set up, we discuss them all.

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## What's New at ACEware

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We'll share all the exciting things we have been working on here at ACEware Systems!

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## Athena Key Features & Benefits

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Curious about Athena and how it compares to Student Manager? This session will highlight the key features and benefits of Athena, showcasing how it supports modern workflows and delivers a powerful, user-friendly experience. We'll explore how Athena stacks up against Student Manager to help you understand which solution best fits your organization's needs—now and in the future.

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## Athena Courses

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Learn how to set up courses, configure sessions, and build a well-organized course catalog. This session will guide you through best practices and key features to streamline your setup and ensure your offerings are clear, accessible, and ready for registration. We'll also demonstrate how to register for a course and how to easily register someone else.

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## Athena Financial

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Get a complete walkthrough of configuring financial settings in Athena with Stripe. Learn how to set up your financial connector to seamlessly sync data between Stripe and Athena, understand how payments flow through the system, and see how Athena's API ensures smooth, secure integration with your payment processor.

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## Athena User / Roles / Permissions

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Gain control over who sees what in Athena. This session covers how to configure users, roles, and permissions to ensure the right people have access to the right information. We'll also explain what a profile is, how it connects to users, and how it helps manage access with ease and flexibility.